

# Agenda

## *PENSION FUND CONSULTATIVE GROUP*

**Date:** Thursday 7 April 2011  
**Time:** 10.00 am  
**Venue:** Mezzanine Room 2, County Hall, Aylesbury

<b>Agenda Item</b>	<b>Page No</b>
<b>1 APOLOGIES / CHANGES IN MEMBERSHIP</b>	
<b>2 MINUTES</b> of the meeting held on 15 December 2010, to be confirmed.	<b>1 - 4</b>
<b>3 ADMINISTRATION STRATEGY AND SERVICE LEVEL AGREEMENT</b> Report from Claire Lewis-Smith, Principal Pensions Officer	<b>5 - 22</b>
<b>4 ADMINISTRATION TEAM PERFORMANCE</b> Report from Chris Thompson, Principal Pensions Officer	<b>23 - 26</b>
<b>5 HUTTON REVIEW</b> Report from Clive Palfreyman, Assistant Head of Finance, Managed Services	<b>27 - 32</b>
<b>6 DATE OF NEXT MEETING</b> The next meeting of the Pension Fund Consultative Group will be held on Thursday 13 October 2011 at 10.00am in Mezzanine Room 3, County Hall, Aylesbury	
<b>7 EXCLUSION OF THE PRESS AND PUBLIC</b> To resolve to exclude the press and public as the following item is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	



INVESTOR IN PEOPLE



<b>8</b>	<b>CONFIDENTIAL MINUTES</b> of the meeting held on 15 December 2010, to be confirmed.	<b>33 - 36</b>
<b>9</b>	<b>FUND MANAGER PERFORMANCE</b> Report from Clive Palfreyman, Assistant Head of Finance, Managed Services	<b>37 - 46</b>

---

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

*For further information please contact: Maureen Keyworth on 01296 383603  
Fax No 01296 382538, email: [mkeyworth@buckscc.gov.uk](mailto:mkeyworth@buckscc.gov.uk)*

### **Members**

Mr F Downes, Pension Fund Committee Representative (C)  
Ms S Burgess, Admitted Body Representative - Heritage Care  
Ms A Cobban, People & Policy Representative  
Mr S Cox, Pensioner Representative  
Mr M Cross, Unison Representative  
Mrs J Eubank, Employee Representative  
Mr P Hammond, Thames Valley Police Authority  
Mr T Hannam, Milton Keynes Council  
Mr S Mason, Aylesbury Vale District Council Representative  
Mr J McMillan, Wycombe District Council Representative  
Mr C Palfreyman, BCC Finance Representative  
Ms T Pearce, Chiltern District Council Representative  
Ms L Turvey, Admitted Body Representative - Fremantle Trust  
Mr J Burness, South Bucks District Council  
Mr M Chard, Employee Representative